

MINUTES
AGENDA NO. 25
WEST HARTFORD TOWN COUNCIL
TUESDAY, JANUARY 22, 2019, 7:30 P.M.
LEGISLATIVE CHAMBER, TOWN HALL
2017-2019 TERM

1. MEETING CALLED TO ORDER 7:31 PM
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL ALL PRESENT
4. APPROVAL OF MINUTES

Councilor Kerrigan moved and Councilor Davidoff seconded to approve the Town Council Minutes on 1-08-2019; Approved, 9-0.

5. PUBLIC FORUM NO ONE SPOKE.
6. CONSIDERATION OF CONSENT CALENDAR

Councilor Kerrigan moved and seconded by Councilor Davidoff to adopt Items #8 - #11 & #17 - #20.

UNFINISHED BUSINESS

7. Ordinance Permitting Accessory Apartments in One-Family Residence Districts. (999) **(This agenda item will be the subject of a formal public hearing on January 22, 2019 and may not be addressed during Public Forum pursuant to Town Council Rules.)**

WITHDRAWN

8. Resolution Appropriating \$8,288 in the Fiscal Year 2018-2019 General Fund Budget for the Purchase of Equipment for the West Hartford Town Council. (1364)
Councilor Kerrigan moved and seconded by Council Davidoff to adopt.

ADOPTED, 9-0

WHEREAS, in order to allow the efficient access, development, and tracking of Town Council agenda materials a recommendation has been made to purchase and implement agenda management software, a and

WHEREAS, use of this technology requires the purchase of eleven (11) iPads for use by Town Councilors, the Town Manager, and the Town Clerk during Town Council meetings and subcommittee meetings at a cost of \$8,288, and

WHEREAS, funds are available in the State Library Historic Documents Preservation Account for this qualifying purchase,

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN COUNCIL OF THE TOWN OF WEST HARTFORD authorizes the purchase of eleven (11) iPads and hereby amends the fiscal year 2018-2019 budget of the General Fund as follows:

Estimated Revenues

01-020100-10201-9247	Charges for Services	\$8,288
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Appropriations

01-020100-10201-2103	Equipment	\$8,288
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9. Resolution to Appropriate a Diesel Emissions Reduction Act (DERA) Grant in the Amount of \$63,237.62 from the State of Connecticut Department of Energy and Environmental Protection. (118)
Councilor Kerrigan moved and seconded by Council Davidoff to adopt.

ADOPTED, 9-0

WHEREAS, the Town of West Hartford applied for and was awarded a Diesel Emissions Reduction Act Grant (DERA) from the State of Connecticut's Department of Energy and Environmental Protection, and

WHEREAS, the grant requires matching funds of \$199,575.85 which are available in the fiscal year 2020 Public Works Rolling Stock capital account, and

WHEREAS, the truck will be used for hauling, paving support, catch basin repair and for snow and ice operations, and

WHEREAS, the Town of West Hartford intends to purchase the truck from a vendor under contract with the Connecticut Department of Administrative Services (DAS),

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN COUNCIL OF THE TOWN OF WEST HARTFORD accepts the DERA grant from the State of Connecticut Department of Energy and Environmental Protection in the amount of \$63,237.62 and hereby amends the fiscal year 2018-2019 budget of the Capital Projects Fund as follows:

Estimated Revenue

41-892020-80003-9071	State Grant Revenue	\$63,237.62
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Increase Appropriations

41-892020-80003-3217	Public Works Rolling Stock	\$63,237.62
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10. Resolution to Appropriate \$112,100 in Grant Funds Awarded by the Connecticut Department of Transportation's Highway Safety Office under the Federal Highway Safety Program for the Purpose of Comprehensive DUI Enforcement. (195)

Councilor Kerrigan moved and seconded by Council Davidoff to adopt.

ADOPTED, 9-0

WHEREAS, the Town of West Hartford applied for and was awarded federal funds by the Connecticut Department of Transportation's Highway Safety Office under the Federal Highway Safety Program (State Project 0199-0722-DR) in the amount of \$112,100 to provide comprehensive Driving Under the Influence (DUI) enforcement program activities from November 1, 2018 through September 7, 2019, and

WHEREAS, the objectives of this program are to reduce the number of crashes, injuries and fatalities from impaired driving through increased high-visibility enforcement activities and to communicate to the public, through media venues, the increased level of DUI enforcement so that drivers will realize the risks and consequences of operating a vehicle while under the influence and, therefore, deter that behavior, and

WHEREAS, the Town of West Hartford desires to utilize such funds for additional DUI patrol activities, in accordance with both federal and state regulations, policies, and procedures that govern the use of highway safety funds, and

WHEREAS, the estimated cost of these DUI patrol activities is \$112,100, which will be fully funded with this grant,

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF WEST HARTFORD THAT grant funds under the Federal Highway Safety Program are appropriated for the purpose of expanded DUI enforcement activities in accordance with the terms of the grant, and the fiscal year 2018-2019 General Fund budget is amended as follows:

Increase Estimated Revenue

01-220410-20101-9070	Federal Grant Revenue	\$112,100
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Increase Appropriations

01-220410-20101-1010	Overtime	\$112,100
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11. Resolution to Appropriate \$7,600 in Grant Funds Awarded under the Department of Transportation's Click-It or Ticket Campaign. (195)

Councilor Kerrigan moved and seconded by Council Davidoff to adopt.

ADOPTED, 9-0

WHEREAS, the Town of West Hartford applied for and was awarded grant funds under the State of Connecticut's Department of Transportation's "Click-It or Ticket" Campaign, and

WHEREAS, the objective of this program is to provide high visibility enforcement of seat belt laws with the goal of increasing seat belt usage and reducing injury and death from vehicular accidents, and

WHEREAS, the Town of West Hartford will receive reimbursement of \$7,600 for overtime expended between November 19 to November 26, 2018 and May 20 to June 2, 2019 to conduct seatbelt enforcement activities in accordance with the terms of the grant,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST HARTFORD THAT grant funds of \$7,600 awarded under the Department of Transportation's "Click-It or Ticket" Campaign are hereby appropriated for overtime for the purpose of seatbelt enforcement activities, and the fiscal year 2018-2019 General Fund budget is amended as follows:

Increase Estimated Revenue

01-220402-20101-9070	Grant Revenue	\$7,600
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Increase Appropriations

01-220402-20101-1010	Overtime	\$7,600
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12. REPORTS OF TOWN MANAGER

Town Manager Matthew W. Hart presented his report to the Council.

13. ANNOUNCEMENTS

Upcoming events were reported by Mayor Cantor.

14. REPORTS OF CORPORATION COUNSEL NONE

15. APPOINTMENTS

BOARD OF ASSESSMENT APPEALS:

Adam Keating appointed as a regular member for a term ending 12/31/2021.

RISK MANAGEMENT ADVISORY BOARD:

Cathy Gobes appointed as a member for a term ending 12/31/2020.

REPORTS OF STANDING OR SPECIAL COMMITTEES

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| 16. | From Blum Shapiro re: Comprehensive Annual Financial Report for the Fiscal Year July 1, 2017-June 30, 2018; Federal Single Audit Report; State Single Audit Report. (123) | RECEIVED |
| 17. | From Town Plan and Zoning re: Ordinance Permitting Accessory Apartments in One-Family Residence Districts-Motion Recommending Approval Failed. (999) | RECEIVED |
| 18. | From Capital Region Council of Governments re Ordinance Permitting Accessory Apartments in One-Family Residence Districts- Finding No Apparent Conflict. (999) | RECEIVED |
| 19. | Minutes from Admin & Tech Committee 1-14-2019. | RECEIVED |
| 20. | Minutes from Community Planning and Physical Services Committee 1-16-2019. | RECEIVED |

21. CONSENT CALENDAR ADOPTED

COMMUNICATIONS

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| 22. | From James Green (1-09-2019) resigning from the Pedestrian and Bicycle Advisory Commission. (321) | RECEIVED |
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23. PETITIONS NONE

24. EXECUTIVE SESSION NONE

25. SUSPENSE ITEMS:

Proclamation establishing a Sister City Task Force.

Proclamation establishing a Complete Count Committee.

Resolution Implementing an Act Establishing the Federal Shutdown Affected Employees Loan Program and Providing Additional Assistance to Federal Employees.

Councilor Kerrigan moved and seconded by Council Davidoff to adopt.

ADOPTED, 8-1

WHEREAS portions of the Federal Government have been shut down for more than one month due to funding disputes; and

WHEREAS employees of those agencies affected by the partial shutdown have been furloughed or obliged to work without pay; and

WHEREAS this sudden and unanticipated loss of income comes at the height of heating season and as winter holiday bills are coming due; and

WHEREAS this sudden and unanticipated loss of income also comes at a time when many Connecticut municipalities, including West Hartford, normally collect property taxes; and

WHEREAS on January 22, 2019, An Act Establishing the Federal Shutdown Affected Employees Loan Program and Providing Additional Assistance to Federal Employees ("the Act") was signed into law by Governor Lamont; and

WHEREAS, pursuant to section 7 of the Act, municipalities are authorized to "establish a deferment program to defer the due date of taxes on real property, personal property or motor vehicles, or water or sewer rates, charges or assessments, owed by affected employees"; and

WHEREAS the deferment program permits affected federal employees to defer payment of their taxes to the Town of West Hartford, without interest or penalty, until sixty (60) days after they cease to be affected by the shutdown; and

WHEREAS the Town of West Hartford wishes to support any of its taxpayers who are federal employees affected by the shutdown

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF WEST HARTFORD THAT the deferment program established in section 7 of the Act is hereby established in the Town of West Hartford according to the terms and conditions set forth in the Act; and

BE IT FURTHER RESOLVED that the Town Manager is hereby authorized to establish the method(s) by which eligibility for the deferment program shall be determined as authorized by subsection 7(d) of the Act.

26. ADJOURNMENT

Mayor Cantor moved and Councilor Kerrigan seconded to adjourn the meeting at 8:06 p.m.

8:07 p.m. on motion of Mayor Cantor and seconded by Councilor Kerrigan it was voted to reopen the Town Council Meeting.

On motion of Mayor Cantor and seconded by Councilor Kerrigan to receive Item 16.

Mayor Cantor moved and Councilor Kerrigan second to adjourn the meeting at 8:08 p.m.



Essie S. Labrot
Town Clerk/Council Clerk

APPROVED AT FEBRUARY 26, 2019 TOWN COUNCIL MEETING